Frequently Asked Questions:

When can I register? Online registration begins Monday, October 23, 2017 at 7 a.m.

How do I register? Register online at <u>www.aaa-academy.com</u> and click on the "Online Registration" link.

What if I don't have access to the Internet? You may complete your student's registration at the AAA Academy office BY APPOINTMENT ONLY Monday – Friday from 8-4 p.m. Please call 909-748-6908.

Where do I find the Minimum Day Program registration form? Registration forms will be delivered to the program sites the week of October 16th and sent home with your student or can be downloaded from our website, www.aaa-academy.com. Space is limited and the registration form *MUST* be submitted within five (5) days of the online payment by mail or walk-in to the school's front office or the AAA Academy office.

When I look at the fees for my child, there are some fees for other school sites that I do not wish to purchase. Can I unselect these fees? Yes, simply uncheck the box that is associated with the fee for this item and the amount will not be included in your total.

How do I know registration/payment was received? After you complete your purchase, an e-mail confirmation and payment receipt will immediately be sent to you. You can also view and print historical purchases and payments online. For security purposes we will not confirm this information over the phone.

Is my credit card and checking account information secure? PaySchools uses Secure Sockets Layer (SSL) software, requires passwords throughout the program, and does not store personal bank or credit card information to ensure privacy and security for users.

There is a page that shows my shopping cart with the option to change the quantity of an item. Is it possible to order more than one of each item? No, the options are a quantity of "1" or none. Example: If you have multiple children at the same school and they all want to attend the minimum day program; you will need to "continue shopping" to add each child.

How will PaySchools/AAA Academy know who is paying the fee? Each user is required to set up an account with PaySchools. Your contact information (name, address, and phone number) including an e-mail address is required to set up the account. No credit card or banking information is stored with the user account.

How do I know my student is confirmed to attend the Minimum Day Program? AAA Academy will notify you by email or phone prior to the start date. Space is limited and seats will be filled on a first come, first serve basis.

How do I know where to send my student? Please remind your student(s) to go to the room number indicated on the registration form after the dismissal bell. Students will be checked in by the program teacher/coach and *must* be signed out by the parent/guardian or person listed on the emergency contact. If your student attends another onsite after school program such as the YMCA or THINK Together, please indicate the program on the registration form.

What campus will my student be attending? Minimum Day Programs will be located at Arroyo Verde, Cram, Franklin, Judson & Brown, Kingsbury, Lugonia, Mariposa and McKinley Elementary Schools only.

Can my student attend a Minimum Day Program if he/she attends another school? No, your student must attend the same school during the school day in order to attend the Minimum Day Program.

For more information about the Redlands Educational Partnership and AAA Academy please visit our websites at www.rep4schools and www.aaa-academy.com