



# AAA Academy

## Camp Counselor Job Description

*AAA Academy Mission: To provide a quality, accessible educational program that empowers students through creating and enhancing their individual experience by offering diverse enrichment and traditional courses in Academics, Arts and Athletics.*

AAA Academy Day Camp is an enrichment program of Redlands Educational Partnership. Together these programs work to provide enrichment opportunities for local youth to learn in informal instruction on a variety of topics driven by youths' interests.

We are looking for energetic counselors to lead our youth camp sessions. This will involve prepping, delivering, and collaborating on activities, leading group instruction in games, crafts, projects, and more.

### [Job Description](#)

#### **Camp Counselor Job Responsibilities:**

- Leads and implements camp programs for children. Organizes and leads various small and large group activities.
- Provides high-quality educational and recreational opportunities and enjoyable experiences for camp participants.
- Follows schedule and lesson plans for camp participants.
- Preps supplies for assigned activities.
- Keeps work areas clean and safe. Ensures the cleanliness of the overall site.
- Supervises campers and ensures their safety, development, growth, skill achievement, and general well-being.
- Knows, enforces, and follows all safety guidelines associated with the camp program, including knowing the whereabouts of youth participants at all times.
- Assists in maintaining accurate program records, including incident reports and daily attendance.
- Knows and understands all emergency procedures associated with the camp program.
- Mediates any campers' disputes.
- Follows required dress code including appropriate footwear.

#### **Camp Counselor Qualifications / Skills:**

- Enjoys being in the company of children and/or teens
- Leadership
- Alertness
- Communication skills
- Patience

- Problem-solving skills
- Stamina
- Caring personality
- Organization skills
- Mediation skills
- Must be able to carry heavy loads and travel hilly and uneven terrain
- Ability to perform a variety of tasks outside in various climates

#### Education and Experience Requirements:

- Must be at least 18 years old.
- HS Diploma or equivalent.
- Education and experience in camp, youth programs, recreation, working with children, or in a related field.
- First AID/CPR certification is highly desirable.

#### Rate of Pay & Hours

- Youth Camp Counselors & TK/K Camp Counselors
  - \$21-\$25/hour, DOE
  - Hours: 5-hour, 8-hour, and substitute positions available. Hours as scheduled. Camp hours are from 7:30AM-5:30PM.
  - Dates: TBD, see job posting. No weekends or holidays. **Must be available on all workdays assigned.**